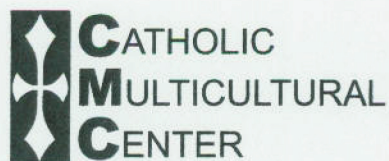


7/10/18



Technology Education Foundation

Re: Grant Proposal from the Catholic Multicultural Center

Dear members of the Technology Education Foundation:

Since 1946 the Catholic Multicultural Center (CMC) has been dedicated to serving the needs of the whole person through providing basic needs and offering opportunities for educational and professional growth. In 2012 the CMC formed the Culinary Creations Catering social enterprise to offer individuals facing barriers to employment meaningful, paid on-the-job training in foodservice as well as professional and personal development opportunities. This coming year an expected 15 to 20 trainees will benefit from employment and training at the catering social enterprise.

Culinary Creations Catering aims to effectively assist a growing number of trainees to overcome their barriers to employment by increasing trainees' transferrable technology skills and by offering other development opportunities through the use of technology. This will be accomplished by offering classes to trainees on basic computer skills, using technology for the job search, personal finance, communication skills, and more, aimed at equipping trainees with the tools they need to gain and keep employment. Currently there is no way for these classes to be offered at CMC Fitchburg, where participants receive their culinary training, forcing the classes to be offered elsewhere and making it more difficult for trainees to fully participate.


The CMC is requesting \$7,200 to purchase the technology needed to be able to offer its employment skills classes in-house at CMC Fitchburg, making it much easier for trainees to fully participate in all the job training enterprise has to offer them. Specifically, funds are needed to purchase a laptop and video screen for giving presentations and five laptops for trainee workstations. \$3,500 is already committed to this project in installation costs and ongoing IT support. Funding this proposal will allow future groups of trainees to benefit from learning the technology skills, professional development, and life skills that will help them overcome barriers to finding and keeping stable employment. We appreciate your consideration and time in reviewing this proposal on more effectively providing job skills training to underserved individuals in our community.

Sincerely,

A handwritten signature in black ink, appearing to read "AR" followed by a long, sweeping flourish.

Andy Russell
Director
608.441.3247

Phone: 608-661-3512  Fax: 608-661-0363

www.cmcmadison.org  1862 Beld Street, Madison, WI 53713

**Catholic Multicultural Center
Bringing Technology to Culinary Creations Catering Job-Training Enterprise**

Project Contact

Steve Maurice, Assistant Director
608-441-3248
steve@cmctoday.org

Request Summary

Since 1946 the Catholic Multicultural Center (CMC) has been dedicated to serving the needs of the whole person through providing basic needs and offering educational and vocational opportunities. The CMC accomplishes this mission by offering a continuum of services to its neighbors in the South Madison community and beyond, including: a daily free community meal, English as a Second Language (ESL) classes, food pantry, personal essentials pantry, employment search assistance, foodservice job training, homework club tutoring program, programming in Spanish and much more. All are welcome to use any of the Center's services. Over 1,000 volunteers give their time and talent to the Center every year to ensure that it is able to serve the community through these programs. Since 2009, the Center has operated under the leadership of Our Lady Queen of Peace Parish in Madison, a 501(c)(3) organization.

Part of the CMC's mission is to offer opportunities for personal growth, providing tools that individuals can use to build a brighter future for themselves. Culinary Creations Catering, established by the CMC in 2012, advances this mission by offering paid on-the-job training in food service to individuals facing barriers to employment which may range from past criminal record to an intellectual disability to lack of skills and training. The enterprise, housed at CMC Fitchburg, not only trains an ethnically diverse group of individuals in the kitchen, but also offers educational opportunities outside the kitchen for further developing employment and life skills, including technology skills.

Currently the enterprise does not have any technology of its own, forcing the professional development and life skills classes for trainees to be conducted off-site. The CMC is requesting \$7,200 for the basic technology needed to offer in-house classes to enterprise trainees on technology, professional skills, and life skills.

Statement of Need

Culinary Creations Catering (CCC) was initiated by the CMC in 2012 to provide individuals facing barriers to employment with the skills, work history, and confidence they need to launch a career in foodservice. Employees of the enterprise include individuals who are formerly incarcerated, refugees, or people with a mild intellectual disability. Past graduates of the enterprise have developed stable housing, accomplished educational goals, and developed credible work experience that has helped lead them to stable employment. In the early years of building the job-training enterprise, CMC staff increasingly saw that providing training solely in foodservice skills was not sufficient to support trainees in succeeding in a foodservice career.

offered. Whether or not trainees, both collectively and as each individual, meet that attendance mark will be one measure of the success of the program.

Second, trainees will have a checklist that they complete once upon starting their professional and life skills training (including technology training) and once again upon completing all of the classes. The checklist will include all the skills that the course aims to teach, skills that will help trainees gain and keep stable employment. Trainees will mark how confident they are in each skill on the checklist, from not possessing a skill at all to being proficient in that skill. The data from the pre-course and post-course checklist surveys will be compiled by CMC staff and then be compared to see if collective knowledge in each skill increased among participants. Whether or not trainees' confidence in their skills increased will be another measure of the effectiveness of the trainings.

Technology is an integral part of just about everything that people do these days, especially when it comes to jobs. Bringing technology to CMC Fitchburg will allow Culinary Creations Catering trainees to learn essential technology skills and also to learn other professional and life skills, which is crucial now more than ever as the number of trainees utilizing the job training enterprise grows.

Budget

| Amount | Item | Requested | Matching |
|---------------|--|----------------|----------------|
| | Laptops for trainee use (5 at \$1,000 each) | \$5,000 | |
| | Laptop for presentations and trainings | \$1,200 | |
| | Video screen for presentations and trainings | \$1,000 | |
| | Installation and IT support | | \$3,500 |
| | | | |
| TOTAL: | | \$7,200 | \$3,500 |

Attachments

- Cover Letter
- Copy of an IRS 501(c)(3) ruling or other documentation substantiating tax exemption status